

## NOTICE OF MEETING

### EMERALD FOREST UTILITY DISTRICT

The Board of Directors of Emerald Forest Utility District will hold a regular meeting on Tuesday, July 23, 2024, at 3:00 p.m., at the offices of Baxter & Woodman Inc., 11450 Compaq Center West Drive, Suite 660, Houston, TX, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of June 10 and June 25, 2024 meetings.
3. Tax assessment and collections matters, including delinquent tax collections and matters regarding termination of water and sewer service to delinquent tax accounts, installment agreements, and placement of aged personal property taxes on reserve list.
4. Discuss Association of Water Board Directors summer conference, approve reimbursement of eligible expenses, and authorize attendance at winter conference.
5. Renewal of District's insurance policies.
6. Financial and bookkeeping matters, payment of the bills, review of investments, and transfer of funds.
7. Security services report.
8. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement or solicitation of bids, review bids and award contracts, approve letter financing agreements, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. Cypress North Houston Road (LouEdd Road) widening;
  - b. feasibility studies, plan reviews, and utility availability requests;
  - c. Cypress Glen sanitary sewer repair project;
  - d. update regarding request for exception from TCEQ;
  - e. deeds, easements, and/or consents to encroachment;
  - f. five-year capital improvements plan;
  - g. update on preparation of bond application; and
  - h. other engineering matters.
9. Operation of District facilities, including:
  - a. billings, repairs, maintenance, customer correspondence, and service line inventory for Lead and Copper Rule Compliance; and
  - b. hearing on termination of water and sewer service to delinquent customers and for rate order violations and authorize termination of service.



/s/Katie Sherborne  
Attorney for the District

**Emerald Forest Utility District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), and Section 551.076 (Deliberations about Security Devices).**