

MINUTES
EMERALD FOREST UTILITY DISTRICT

May 28, 2024

The Board of Directors (the "Board") of Emerald Forest Utility District (the "District") met in special session, open to the public, on the 28th day of May, 2024, at the offices of Baxter & Woodman, Inc., 11450 Compaq Center West Drive, Suite 660, Houston, TX 77070, outside the boundaries of the District, and the roll was called of the members of the Board:

Bobby G. Dillard	President
Robert M. Kimball	Vice President
William B. Schmidt	Secretary
Donald F. Brooks	Assistant Vice President
DeWayne High	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting either in person or on the telephone were Henry Chapman of Kensinger Donnelly, LLC; Sergeant William Greer of the Harris County Sheriff's Office ("HCSO"); Lonnie Lee of Regional Water Corporation ("RWC"); Sherry Grant of Baxter & Woodman, Inc. ("B&W"); and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

SECURITY SERVICES REPORT

The Board reviewed the April 2024 security services report from the HCSO, a copy of which is attached. Sergeant Greer updated the Board on the status of security in the District. He stated that the District will be part of the new Precinct 6.

The Board discussed the renewal of the District's law enforcement contract with Harris County. After discussion, the Board concurred to renew the law enforcement contract for five deputies at 70% coverage.

ENGINEERING MATTERS

Ms. Grant reviewed the engineer's report, a copy of which is attached.

CYPRESS NORTH HOUSTON ROAD (LOUEDD ROAD) WIDENING

There was no discussion on this agenda item.

FEASIBILITY STUDIES, PLAN REVIEWS, AND UTILITY AVAILABILITY REQUESTS

Ms. Grant updated the Board on the status of the pending plan reviews, service requests, and feasibility studies, as reflected in her report.

Ms. Grant stated that B&W is still reviewing the plans for the individual grease traps for the two individual buildings on the 1.345-acre Kensinger-Donnelly tract and anticipates providing comments or a no-objection letter by the end of the week.

Ms. Grant reported that the District received City of Houston ("City") consent to annex the 6.2-acre 7C Jones LLC tract. She stated B&W is preparing the legal description and map of the revised District boundaries.

Ms. Grant stated that B&W prepared an intent-to-serve letter to Civil-Surv Surveying, LLC, a copy of which is attached to the engineer's report, for the plat called Orange Crossing, which is being developed by Kelli Investments, LLC.

CYPRESS GLEN SANITARY SEWER REPAIR PROJECT

Ms. Grant updated the Board on the status of the sanitary sewer and manhole rehabilitation project for Cypress Glen, as reflected in her report. She did not have any Pay Estimates or Change Orders from Texas Pride Utilities, LLC for the Board's approval.

SERVICE LINE INVENTORY FOR LEAD AND COPPER RULE COMPLIANCE

Ms. Grant updated the Board on the preparation of the service line inventory for the Lead and Copper Rule compliance program which is being prepared by RWC.

UPDATE REGARDING REQUEST FOR EXCEPTION FROM TEXAS COMMISSION ON ENVIRONMENTAL QUALITY ("TCEQ")

Ms. Grant stated that the District has not received a response from the TCEQ regarding the District's exception request for the missing documentation for water well no. 2.

DEEDS, EASEMENTS, AND/OR CONSENTS TO ENCROACHMENT

There was no discussion on this agenda item.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN ("CIP")

Ms. Grant stated that the next quarterly update to the CIP will be

presented at the July special meeting.

UPDATE ON PREPARATION OF BOND APPLICATION

Ms. Grant updated the Board on the preparation of the District's bond application, as reflected in her report.

OTHER ENGINEERING MATTERS

Ms. Grant updated the Board on the status of the District's variance request from the City regarding the waterline loop requirement for the FM 1960 water and sanitary sewer extension project. She also reported that the one-year maintenance inspection for the FM 1960 water and sanitary sewer extension project was held earlier that day.

OPERATIONS REPORT, INCLUDING CUSTOMER CORRESPONDENCE

Mr. Lee reviewed the Greens Bayou E. coli report acknowledging samples taken in May, 2024, a copy of which is attached.

Mr. Lee reviewed a request from account no. 1-30-05953-05 requesting a payment plan for a high water and sewer bills from March and April, 2024.

Mr. Lee reported on the status of the District's facilities after the extreme weather event on May 16, 2024, noting that the facilities ran for several days on generator power.

After review and discussion, Director Kimball moved to (1) authorize RWC to remove the minimum water and sewer bill for the May billing period during which service had been disconnected; and (2) authorize RWC to offer a six-month payment plan, plus the current month's bill as it becomes due. Director Schmidt seconded the motion, which passed unanimously.

TEXAS PUBLIC INFORMATION ACT TRAINING

Ms. Ramirez discussed the Texas Public Information Act ("TPIA") and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. She reviewed a memorandum regarding Texas Open Meetings Act ("TOMA") and TPIA training requirements, noted that all Directors have previously completed TOMA training, and encouraged the Board to receive TPIA training as soon as possible and forward their certificate of completion to ABHR for inclusion in the District's permanent records.

REORGANIZE BOARD AND ELECT OFFICERS

The Board considered reorganizing the Board. After discussion, the Board took no action on this agenda item.

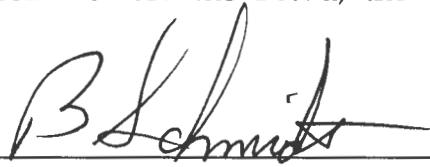
AUTHORIZE FILING OF DISTRICT REGISTRATION FORM WITH TCEQ

The Board took no action on this agenda item.

There being no further matters to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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